



AGREEMENT FOR THE PROVISION OF A RANGE OF VISA SERVICES

IP Alena Fidarova TIN 40158437, hereinafter referred to as the Contractor, addresses this Offer Agreement (hereinafter referred to as the Agreement) to any person (an indefinite group of persons) who has expressed readiness to use the Contractor's services in accordance with Clause 3.1 of the Agreement (hereinafter referred to as the Customer).

According to Article 442 of the Civil Code of the Republic of Armenia, an agreement is a public offer, the acceptance of the terms and conditions of which is the performance of actions stipulated in the Agreement.

1. Definitions

1.1. The terms of the Contract govern the relationship between the Customer and the Contractor and contain the following definitions:

1.1.1. **Offer** — this document (Agreement) posted on the Internet at: <https://passport.online/> In accordance with the Agreement, the words offer and Contract are equivalent.

1.1.2. **Acceptance** — full and unconditional acceptance of the offer by performing the actions specified in clause 3.1 of the Agreement.

1.1.3. **Contractor** — a legal entity (IE Alena Fidarova) that placed the offer.

1.1.4. **Customer** — a legal entity or individual who has entered into a Contract by way of acceptance on the terms and conditions contained in the offer.

1.1.5. **Consultation of a specialized specialist** - information provided at the request of the Customer, taking into account the application of the necessary legal norms and information displayed on official sources by holding a personal meeting, an online video meeting, and a text format. A specialist with specialized competencies.

2. Subject of the agreement

2.1. In accordance with the Agreement, the Contractor provides the Customer with a range of non-domestic services in the field of business tourism and education and consultations outside the territory of Armenia (hereinafter referred to as the Services), and the Customer undertakes to pay for the services provided. By the performer Services in accordance with the procedure and conditions established by the Agreement.

2.2. Information about the list, content, and consumer properties of services is provided on the site Artist: <https://passport.online/>

2.3. In order to fulfill the obligations under the Agreement, the name of the Services, details of the parties, the cost of specific Services and other necessary conditions are indicated in the response to the request (hereinafter referred to as the contractor's Response), which is issued in the following way: sent to the customer in electronic form after filling out the application and selecting the required amount of services.

2.4. Interaction between the Contractor and the Customer is carried out by means of correspondence by e-mail: vtoroipassportvl@gmail.com@gmail.com, as well as by telephone conversations by phone: +37443347081, as well as by phone numbers indicated on the official website <https://passport.online/contacts>

3. Procedure for entering into an agreement

3.1. The Contract is considered concluded when the Customer pays the cost of the Contractor's Services in accordance with the procedure provided for in clause 6.4 of the Contract.

3.2. By accepting the Agreement in accordance with Clause 3.1 of the Agreement, the Customer guarantees that he has read, agrees to, and fully and unconditionally accepts all the terms of the Agreement.

3.3. The Customer understands that acceptance of the Contract is equivalent to entering into a Contract on the terms set out in the Contract.

3.4. The offer comes into force from the moment it is posted on the Internet at: <https://passport.online> it is valid until the offer is revoked.

4. Rights and obligations of the parties

4.1. The customer undertakes to:

4.1.1. Provide the Contractor with authentic, reliable and sufficient documents required for the provision of Services, and bear responsibility for their late transfer to the Contractor by electronic document management and providing originals if necessary.

4.1.2. Make payment in full and on time Services in accordance with the Agreement. The amount paid under this agreement includes the company's services in organizing visa support, submitting the necessary documents to visa application centers and other competent authorities, as well as detailed consultations on the ordered service.

4.1.3. Pay all state, visa and other fees, including transfers of documents, insurance of people traveling abroad, photos, courier delivery of documents, unless otherwise provided by the supplementary agreement to the agreement.

4.1.4. Observe all the rules in the representation of a foreign country: reception schedule, traditions, respect the staff of the institution, observe the rules of environmental protection, safety regulations. The Customer undertakes, in accordance with the procedure established by law, to compensate for the damage caused by its illegal actions to organizations and individuals directly providing the service, as well as to any third parties in the event of such actions.

4.1.5. Promptly notify the Contractor of any changes regarding the ordered service, including: change of last name, change of residential address or registration, change of official employment, criminal record and travel ban, negative visa history (visa refusals, deportations), as well as any information that is declared in visa documents and documents. Failure to provide this information may negatively affect the final result of the service.

4.1.6. In case of refusal of the Services agreed by the Parties, notify the Contractor at least 10 calendar days before the start of direct provision of Services.

4.1.7. In case of refusal of the Services agreed upon by the Parties immediately after payment by the Customer, the refund is made after deducting commission costs and currency conversions, as well as taking into account consulting support based on the calculation of the time spent and the amount of information provided to the Customer.

4.2. The Contractor undertakes to:

4.2.1. Provide safe conditions for life, health, and property Customer and environment Services included in the scope of visa support services.

4.2.2. Perform their obligations in good faith.

4.2.3. Provide Provide the customer with reliable information about the training program, business and work trip , as well as a trip for the stated goals in the selected country, by organizing a professional meeting with an expert in a particular field who has the necessary permits and licenses to engage in this activity.

4.2.4. Provide the Customer with assistance in collecting all necessary documents for submission to the visa application center, embassy or other competent authority.

4.2.5. Complete all necessary forms and forms for applying for the selected program, as well as check all available documents for compliance with the requirements by the competent authorities.

4.2.6. Promptly inform the Customer of any changes in the legislation regarding the selected program, as well as assist in the formation of a new set of documents.

4.2.7. And use all personal data and other confidential information about the Customer only for the provision of services under the Agreement, do not transfer to third parties the documentation and information about the Customer held by the Customer.

4.2.8. Provide the Customer with the act of acceptance and transfer of services rendered (hereinafter referred to as the Act) within 5 business days from the end of the provision of Services.

4.2.9. Provide a report on the services rendered upon the Customer's written request.

4.2.10. Provide the Services stipulated in the Agreement with the help of third parties without the consent of the Customer.

4.2.11. Promptly notify the Customer of changes to the terms of Service. All changes are posted on the Contractor's website: <https://passport.online>

4.2.12. Accept payment for the cost of Services from the Customer and issue all necessary documents for the provision of Services.

4.2.13. Arrange an online or offline meeting with an expert on the selected program within 5 (five) days from the date of payment for the service, excluding weekends and holidays. (Public holidays are also taken into account in the country where the trip is planned)

4.3. The Customer may:

4.3.1. Require the Contractor to provide information on the organization and proper provision of services.

4.3.2. If there are any comments on the Services provided, request the Contractor to:

- gratuitous elimination of defects within 15 calendar days from the moment of detection of such defects by the Customer;

- reducing the cost of Services;

4.3.3. Refuse to perform the Contract, provided that the Contractor pays the actual costs incurred for the provision of Services.

4.4. The Contractor may:

4.4.1. Independently determine the composition of specialists and employees providing Services.

4.4.2. Independently determine the forms and methods of providing Services based on the requirements of the legislation, as well as specific terms of the Agreement.

4.4.3. Receive information necessary for the provision of Services upon written and oral request.

4.4.4. Withhold funds in case of refusal to fulfill obligations under the contract on the part of the Customer, the amount of actual costs incurred based on the amount of work done.

5. Procedure for receiving and transmitting services rendered

5.1. The Contractor provides the Customer with the following documents within the following period: 5 calendar days:

- Act.

5.2. The Report provided for in clause 5.1 of the Agreement is sent to the Customer at the email address specified by the Customer, followed by sending the Report to the Customer's address (location).

5.3. The Customer must sign the document provided by the Contractor. Act within 3 calendar days from the date of its submission. In the event of a reasoned refusal of the Customer to accept the Services rendered and to sign the Act within 3 business days, the Parties must draw up a bilateral act with a list of claims and the possibility of their mutual compensation.

Deficiencies in the Services provided must be eliminated by the Contractor within 30 calendar days from the date of drawing up a bilateral act.

5.4. If the validity of the Customer's claims is confirmed, the Contractor is obliged to eliminate the detected violations within 15 calendar days.

5.5. In the absence of a reasoned refusal from signing by the Customer Within 5 calendar days from the moment it is sent to the Contractor, the Services are considered to have been rendered properly, and the Act itself is considered to have been signed by both Parties.

6. Cost of services and payment procedure

6.1. The cost of Services is calculated based on the information provided by the personal manager of the Contractor's company, and is displayed in the additional appendix to the offer agreement.

- 6.2. The cost of services attached to the Agreement is an integral part of it.
- 6.3. Payment for Services under the Agreement is made in the order of 100 (one hundred) percent prepayment within no more than 3 banking days from the moment of selecting the service volume and sending a response to the Customer's request, unless otherwise provided in the appendix.
- 6.4. The cost of consulting specialized specialists starts from 200 euros per hour (the amount is calculated at the bank's exchange rate on the day of payment in rubles), taking into account the complexity of the issue.
- 6.5. Visa support costs from 190 euros (the amount is calculated at the bank's exchange rate on the day of payment in rubles), taking into account the selected visa category.
- 6.6. The Contractor has the right to unilaterally change the cost of Services in the event of an increase in the cost of legal services by foreign experts, as well as currency exchange rate volatility and other changes that significantly affect the formation of the price list, including bank restrictions on foreign currency transfers. Exceptions are conditions agreed upon in advance with the manager and assigned in additional applications. These terms and conditions come into force from the moment of their placement, in the manner prescribed for the placement of the offer.
- 6.7. Payment method under the Agreement: transfer of funds by the Customer using the following electronic payment systems: visa, paypal, mastercard, wise, MIR, and others.
- 6.8. Payment directly to contractors is made only by agreement of the parties.
- 6.9. The appendix to the offer agreement specifies the amounts to be paid for a specific service, excluding state fees, visa fees and other payments to be paid to a third-party organization.

7. Personal data

- 7.1. In order to fulfill the terms of the Agreement, the Customer agrees to provide and consents to the processing of personal data in accordance with **the Law of the Republic of Armenia No. ZR-49** on Personal Data Protection dated June 13, 2015.
- 7.2. On the terms and for the purposes of proper execution The agreement. "Personal data" refers to personal information that the Customer provides about themselves in order to make an acceptance.
- 7.3. The Contractor guarantees confidentiality with respect to the Customer's personal data and grants access to personal data only to those employees who need this information to

fulfill the terms of the Agreement, ensuring that these persons observe the confidentiality of personal data and the security of personal data during their processing.

8. Liability of the parties

8.1. The Parties are liable for non-performance or improper performance of their obligations under the Agreement in accordance with the Agreement and the legislation of Armenia.

8.2. The Contract penalty is paid only on the basis of a reasonable written request from the Parties.

8.3. Payment of the penalty does not release the Parties from fulfilling the obligations stipulated in the Agreement.

8.1. Responsibility of the Customer:

8.1.1. For violation of the terms of payment for Services rendered, the Customer pays the Contractor a penalty in the amount of 0.01 percent of the total cost of Services under the Agreement for each day of delay, but not more than 10 percent of the total cost of Services.

8.1.2. For violation of the terms of payment of the Contractor's expenses, the Customer pays the Contractor penalties in the amount of 0.01 percent of the total amount of expenses for services rendered for each day of delay, but not more than 10 percent of the total amount of expenses.

8.1.3. The Customer is responsible for the timely provision of information that appears in the package of documents on the service provided and its accuracy.

8.1.4. The Customer is responsible for the timely execution of the necessary actions received from the Contractor in order to obtain a result for the agreed service. This includes timely attendance for an interview, fingerprinting at the consulate and other competent authorities. Provision in electronic form and sending of original documents by courier services to the addresses provided by the Customer.

8.2. The Contractor's responsibility:

8.2.2. The Contractor is liable for improper information about the Services and the Contractor, including for causing harm as a result of failure to provide him with complete and reliable information.

8.2.3. The Contractor is not responsible for the security of documents, material values and funds transferred to it by the Customer for the execution of the order, except in cases

where the Customer has no influence on the course of the process (e.g. loss of the document by the courier service). At the same time, the Contractor, within its competence, assists the Customer in resolving such situations. The Contractor is released from liability for non-performance or improper performance of its obligations, that non-performance or improper performance of obligations occurred due to force majeure or as a result of violation by the Customer of the established rules for using the results of the Service.

8.2.4. The Contractor is not responsible for non-compliance of the Services with unreasonable expectations The customer and their subjective assessment. Including for actions or omissions on the part of embassies and other competent authorities. Any discrepancy in the opinion of the Customer must be motivated and specified in writing and sent to the Contractor's email address vtoroipassportvl@gmail.com or by registered mail with a notification of delivery to the Contractor's legal address.

9. Grounds and procedure for changing and terminating the agreement

9.1. The Contractor may at any time unilaterally (out of court) amend the terms of the Agreement, as well as the procedure for providing Services. Changes to the terms of the Agreement come into force from the moment of their placement, in the manner established for the placement of the offer. These changes may not be inconsistent with the initially stated service and may be aimed at causing harm to the Customer and achieving the set goals. These changes are aimed at improving the provision of services and the possibility of their full implementation.

9.2. Each of the Parties to the Agreement has the right to request its amendment or termination in connection with significant changes in the circumstances from which the parties proceeded at the conclusion of the Agreement. Significant changes in circumstances include: deterioration of the terms of service provision, changes in the terms of Service provision.

9.3. The Agreement may be terminated by agreement of the Parties, as well as unilaterally at the written request of one of the Parties on the grounds provided for by the Agreement and the legislation.

9.4. The Agreement is terminated unilaterally only at the written request of the Parties within 5 calendar days from the date of receipt of such request by the Party.

9.5. The Customer has the right to terminate the Agreement unilaterally in the following cases:

9.5.1. If the Contractor has not eliminated the time limits set by the Agreement, comments and shortcomings.

9.5.2. Contractor's violation of the terms of Service provision or late provision of Services by the Contractor Services under the Contract for a period of more than 30 business days.

9.6. The Contractor has the right to terminate the Agreement unilaterally in the following cases:

9.6.1. Violation of payment terms by the Customer or late payment of services under the Agreement by the Customer.

10. Dispute resolution from the agreement

10.1. The claim procedure is mandatory. The dispute may be submitted to the arbitration court for resolution after the parties take measures for pre-trial settlement after thirty calendar days from the date of sending the claim.

10.2. Disputes arising from the Agreement are resolved in court in an Arbitration Court in the territory of the Republic of Armenia at the place of registration of the Contractor's Sole Proprietor.

11. Force majeure

11.1. The Parties are released from liability for full or partial non-performance of obligations under the Agreement if the non-performance of obligations was caused by force majeure, namely: fire, flood, earthquake, strike, war, actions of state authorities or other circumstances beyond the control of the Parties.

11.2. A Party that is unable to fulfill its obligations under the Agreement must notify the other Party in writing in a timely manner, but not later than 2 calendar days after the occurrence of force majeure circumstances, with the provision of supporting documents issued by the competent authorities.

11.3. The Parties acknowledge that the Parties' insolvency is not a force majeure event.

12. Other conditions

12.1. In the event of an unmotivated refusal to process documents by Consulates, the Customer's notification of false information in the questionnaire, which resulted in a refusal to process documents, or early cancellation of receipt at the initiative of the Customer, payment for the services rendered will not be refunded.

12.2. The Parties do not have any accompanying oral agreements. The content of the Contract text fully corresponds to the actual will of the Parties.

12.3. The Parties acknowledge that if any of the provisions of the Agreement becomes invalid during the term of its validity due to changes in the legislation, the remaining provisions of the Agreement are binding on the Parties during the term of the Agreement.

13. List of apps

13.1. Appendix No. 1 payment invoice with a list of agreed services

13.2. Report of completed works

14. Addresses and details of the parties:

14.1. Contractor:

IP Alena

Fidarova TIN 40158437

IOLegal address: Yerevan Movses Khorenatsi str. /
Sh / 26A / 210 Gr. t. Center 0010 Armenia;

tel. +37443347081

e-mail -vtoroipassportvl@gmail.com;;

Account number 1660030299890045,

Payment details in EUR

INTERMEDIATE BANK: RAIFFEISEN BANK
INTERNATIONAL AG (Vienna, Austria)

INTERMEDIATE SWIFT: RZBAATWW

BANK BENEFICIARY: EVOCABANK CJSC
(Yerevan, Armenia)

BENEFICIARY SWIFT: PRMLAM22

COR. ACC.N: 1-55.080.071

BENEFICIARY: ALENA FIDAROVA IE

ACCOUNT NUMBER: 1660030299890045

Details - Transfer in Armenian Drams

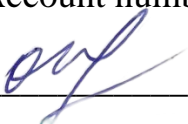
Correspondent Bank: Central Bank of Armenia

Correspondent Account:

103002101667 Recipient Bank: "EVOCABANK"
CJSC

Recipient: ALENA FIDAROVA IE

Account number: 1660030256151600



(A.V. Fidarova)